

Part3

9. **Constitution of the Board:-** According to Section 6 of the Ordinance, the census of Boda will be done by the State Government and its announcement will be published in the Rajasthan Gazette-
- (1) The meeting of the Board shall be held once in three months for the discharge of the duties of the Board; The date, place and time of the meeting will be fixed by the President.
 - (2) The notice of the meeting will be given to all the members by the Chief Executive Officer 15 days in advance along with the agenda which will also mention the date, place and time. But if it is absolutely necessary, notice will be given to hold a short-term meeting with the permission of the President, for which notice will be given at least three days in advance.
 - (3) The notice of the meeting shall be sent to the members at their respective addresses.
10. **Special Meeting:-** The President may, whenever he thinks fit, convene a special general meeting to transact any business of a special nature. Such special general meeting shall be held on a requisition in writing signed by members other than five members of the Board, on a date within a

period of 21 days from the date of receipt of such requisition by the Chairman.

11. Chairing the meeting:- The meeting shall be presided over by the President and in his absence the members present shall elect one of their members to preside over the meeting of the Board.

12. Adjournment of meeting:-

- (1) A general meeting may be adjourned from time to time with the consent of the majority of the members present, but no business other than the business left over in the meeting which caused the adjournment shall be transacted at the adjourned meeting.
- (2) If within half an hour after the time fixed for the meeting there is no quorum, the Chairman may adjourn it to such other date as he may think fit. The business which would have been brought before the initial meeting shall be brought before such adjourned meetings and may be disposed of whether there is a majority or not.

13. Submission of records:- All records and information relating to the agenda of the meeting shall be placed before the meeting by the Chief Executive Officer.

14. Minutes of the meeting:- Decision on each agenda in the meeting will be taken by majority. In case of equality of votes on both sides, the chairman will have the right to give casting vote (decisive vote). last meeting
The decisions taken in the meeting will be approved in its meeting. Minutes of each meeting will be sent to the State Government and all the members ordinarily within 15 days of the meeting.

15. If the disputed matter pertains to a member personally, then that member shall not participate in the discussion, nor shall he give his opinion, nor shall he express his opinion.

16. Allowances and other allowances payable to the President, Members and others of the Board:- Table no. 1 will be admissible allowances.